

**HMT MACHINE TOOLS LTD**

(HMT Colony P O, Kalamassery, Ernakulum, Kerala - 683503)

Ref : MTK/HRM/ Engagement

Date:04.01.2019

Sub: Requirement of Jr./Exe. Associate on contract basis

Applications are invited from the ex-employees who have superannuated/retired from the services of HMT Limited & its Subsidiary Companies/Units for the post of Exe. Associate-B and Jr. Associate in the grade equivalent to following Grade at HMT Machine Tools Ltd, Kalamassery, on contract basis.

The post details are specified below:

POST (I)	EXECUTIVE ASSOCIATE "B"
No. of Post	1 (ONE)
Duration	1 Year
Equivalent Grade	PS III
Qualification	SSLC+ITI/NAC
Job requirement	<ul style="list-style-type: none">• Packing and dispatch supervision of MTD & PMD machines• Inland and export DV preparation, central excise document preparation etc• Follow up of packing cases and packaging materials
Experience	Having experience in activities of dispatch sections in the Machine Tool Industry and having knowledge in the preparation of documents for dispatching machines through road and other modes.
Consolidated remuneration (per month)	Rs/-17,000
POST (II)	JUNIOR ASSOCIATE
No. of Post	1 (ONE)
Duration	1 Year
Equivalent Grade	WS I
Qualification	SSLC+ITI/NAC
Job requirement	<ul style="list-style-type: none">• Stock maintenance of consumable tools, inserts etc.• Inventory control of tools, inserts and measuring aids etc.• Handling different activities of PPT
Experience	Experience in PPT department of a large medium size Machine Tool industry with special knowledge in consumable tools, inserts etc. Experience in inventory control, vendor management through subcontract, coordination with other sections will be an added advantage.
Consolidated remuneration (per month)	Rs/-12,500

GENERAL CONDITIONS:

1. Candidates who retired in the grade WS I, PS III and fulfill the above criteria of qualification and experience in line need only apply.
2. The contract engagement will be temporary in nature. The contract will be initially for a period of one year from the date of engagement strictly as per the terms of contract and the same can be extended or terminated based on the requirement of the Company/performance of the individual.
3. The contractual engagement will be for a specific period. The Associates / Consultants so engaged will neither have any right nor lien on the job held by him / her and shall not claim regular employment.
4. The Associates / Consultants so engaged shall not construe it as a permanent employment and shall not be entitled to regular employment.
5. The engagement as Associates / Consultants shall not be considered as a case of re-employment and shall not be counted as in the service for the purpose of pension or any other retirement benefits.
6. The engagement will be subject to deposit of a sum equivalent to remuneration of one month as Security Deposit which is refundable on closure of contract.
7. During the period of engagement, the Associates / Consultants should not take up any assignment / jobs outside the Organization.
8. The Associates / Consultants so engaged will be required to make his / her services be available on Holidays / weekends as and when called upon to do so in exigencies for which no additional remuneration be paid.
9. The candidate should be less than 61 years of age with minimum 12 months of consulting period as on the date of the application. The contract period will not be extended beyond 62 years of age.
10. The Associates / Consultants will be paid a consolidated remuneration as specified above. Applicable statutory deductions, if any, will be deducted at source.
11. Selection will be made strictly on the basis of merit, past service record, aptitude and performance in the interview.
12. The engagement will be subject to submission of medical fitness certificate certifying that the candidate is medically fit for the job which is to be assigned to him / her.
13. Satisfying all the above conditions, preference will be given to SC/ST/OBC/PWD/Minority candidates as per the Presidential Directives.

14. If any information provided by the candidate is found to be false or not found in conformity with eligibility criteria mentioned in the advertisement, then the same will be liable for rejection at any stage of selection process or even after engagement.
15. The candidates shall have to appear for interview at their own cost. No TA/DA will be paid for attending the interview.
16. Management reserves the right to call or not to call any/all of the candidates who have responded against this advertisement.
17. Management will not be responsible for delayed receipt/non-receipt of applications.
18. The decision of Management regarding selection will be final.
19. The legal jurisdiction will be Bangalore in case of any dispute.
20. Applications should be made only in the prescribed application format given below. If required a separate sheet may be attached. Completed application forms along with copies of relevant documents should be submitted in person / by post / speed post to the DGM(HR), HMT Machine Tools Ltd, Kalamassery. HMT Colony. P.O, Pin-683503 **on or before 19th January, 2019**. Applications received thereafter will not be entertained.

Sd/



Deputy General Manager - HR

HRM Chiefs of All Subsidiary Companies of HMT Ltd.
HRM Chief of FPA/CSD/CHO
All Notice Boards

Cc:JGM(A&PR), CHO- with a request to arrange for uploading the said
Advertisement in the company's website Immediately.
Soft copy mailed.

CVO