

**HMT MACHINE TOOLS LIMITED, PINJORE***(A Wholly owned Subsidiary of HMT Limited)***(A Govt. of India Undertaking)****REQUIREMENT OF EX-EMPLOYEES ON CONTRACT BASIS**

Dated: 26.07.2024

Applications are invited from the Ex-Employees who have superannuated / retired from the services of any PSU/Autonomous Bodies/Government organisations etc., for the below mentioned post at HMT Machine Tools Limited, Pinjore, on contract basis. Upper age should not be more than 62 years as on 30.06.2024.

HMT Machine Tools Limited, Pinjore, a Govt. of India Public Sector Undertaking & a pioneer in Machine Tools Manufacturing Industry, requires ex-employees on Contract Basis as per following:

S. No.	Post	Qualification	Eligible age as on 30.06.2024 (Not more than)	Consolidated Remuneration per month	No. of Post
1	Executive PPC Assistant	Diploma (Electrical) / Equivalent Degree	62 Yrs.	Rs.26500/-	01 No. (ONE)
	Experience & Responsibility	Atleast 10 yrs. experience in PPC area. Responsible for Accessories Handling, Material Movement & HOM FPS.			
2	Executive Purchase Assistant	Diploma (Mechanical) / Equivalent Degree	62 Yrs.	Rs.26500/-	01 No. (ONE)
	Experience & Responsibility	Atleast 05 yrs. experience in Purchase/Material Management Department. Responsible for complete Purchase Functions & Tendering Work.			
3	Maintenance Assistant	Diploma (Electrical) / Equivalent Degree	62 Yrs.	Rs.22500/-	01 No. (ONE)
	Experience & Responsibility	Atleast 15-20 yrs. experience in Maintenance Department. Responsible for complete GPM/CNC Machines & Motor Winding.			

NOTE:

Candidate(s) who fulfil the above conditions, may be called to appear before Selection Committee on 16.08.2024 at 14.00 hrs. in the office of JGM (P&MM) I/c (MTP), HMT Machine Tools Limited, Pinjore. He/They should bring the original testimonials such as educational certificates, date of birth certificate, service certificate etc. alongwith its photocopies & Two passport size photograph. Candidate(s) should reach the HRM Department of HMT Machine Tools Limited, Pinjore by 10.00 hrs. on 16.08.2024 for verification of his/their documents. For details please visit our website www.hmtindia.com, www.hmtmachinetools.com

AGM(HRM)

ALL NOTICE BOARDS

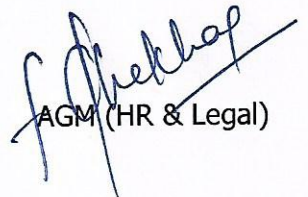
GENERAL CONDITIONS

- 1 Contractual engagement of a person shall not be construed to be permanent employment and such appointees shall not be entitled to any preferential treatment equivalent to a permanent employee or entitled to regular employment in that or any other service in the Company.
- 2 Professionally / technically qualified personnel below 63 years of age who have superannuated from the services of any PSU/Autonomous Bodies / Government organisations etc., could also be considered as contractual engagement, if considered absolutely essential and in the overall interest of the Company.
- 3 The Appointing Authority may revoke/terminate the contractual engagement or discontinue the contract by giving one month's notice in writing on either side.
- 4 It has to be explicitly mentioned in the order of contractual engagement that without further action, discussion, notice or reference, this contract would automatically cease to operate/expire on completion of the contract period and both parties will stand discharged of their respective obligations and liabilities, unless otherwise intimated based on the terms of the contract.
- 5 The Contractual engagement through a press notification can be for a period of one year at a time. In the event of continuation, the contractual engagement may be extended by the Appointing Authority, from time to time, subject to the condition that the performance has been found to be satisfactory and the total tenure of any contractual engagement including extensions, if any, shall not exceed four years subject to upper age limit of 65 years.
- 6 Educational and other professional qualifications and experience for contractual engagement shall not be less than those prescribed for the post on regular permanent recruitment. However, keeping in view the specialized nature of temporary assignments, the concerned Appointing Authority may prescribe higher qualification for the contractual engagement, keeping in view the availability of professionally qualified persons locally and to attract better and experienced candidates who can immediately contribute without the need of any entry level training/ orientation.
- 7 No other allowances or monetary benefits applicable to the permanent employees shall be payable to the contractual appointees.
- 8 However, the contractual appointees will be entitled for usual TA/DA applicable on par with regular employees of equal status for official travel, with due sanction by the Competent Authority/ Controlling Officer.
- 9 The Contractual appointee will be entitled only to casual leave on par with regular employees. They shall not be entitled to any other kind of leave. All other leave/absence will be treated as Leave without Authorisation (LWA)/Leave without Pay.
- 10 Ordinarily, contractual appointee will not be transferred to other Units/Subsidiaries. However, in exigencies, the Company reserves the right to transfer the contractual appointee temporarily to any other Units,Subsidiaries on payment of usual transfer TA on par with regular employees of equivalent status, as per prevailing rules in the Company in this regard.



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- 11 Subject to the right of the Company to terminate the contractual engagement on giving one month's notice, the contractual appointee will have to observe all rules of the Company including Conduct, Discipline and Appeal Rules/Standing Orders, as the case may be, as applicable to regular employees,
- 12 Compliance of all the relevant and applicable statutory enactments such as the Payment of Minimum Wages Act, EPF Act, ESI Act etc., shall be ensured by the concerned disbursing officer while making payment of monthly emoluments.
- 13 Company transport/accommodation will not be provided to the contractual appointees. Canteen facilities can be utilized by them on payment basis.
- 14 The attendance of contractual appointee shall be regulated through Punch Cards or any other systems as being followed in the Unit for the regular employees.
- 15 Those who are selected for contractual engagement shall undergo medical check-up and produce a Medical Fitness Certificate issued by a qualified Registered Medical Practitioner before joining the Company. Those found medically unfit will not engaged and the offer letter shall stand withdrawn in such cases. A Non- disclosure Agreement shall be entered into by the selected incumbent.
- 16 The concerned HRM/ Security Department shall issue the photo identity card to those on contractual engagement (with special indication as on contract).
- 17 Contract engagement shall be processed by the HRM Department by following the prescribed procedure detailed above.


AGM (HR & Legal)

HRM Chiefs of All Subsidiary Companies of HMT Ltd.
HRM Chiefs of FPA/CSD/CHO
All Notice Boards

Cc: Manager (HRM), HMT Limited, CHO –With a request to arrange for uploading the said Advertisement in the Company's website immediately.
Soft copy mailed.

CVO

**APPLICATION FOR FOR THE POST OF _____ ON
CONTRACTUAL BASIS**

1	Name of the post applied					
2	Name of the Applicant (In block letters)					
3	Father's name					
4	Category					
5	ADDRESS: Permanent		Present			
6	Date of Birth					
7	Qualification (Copies to be enclosed)					
8	Date of Retirement					
8	Post held at the time of retirement					
10	Details of experience (Copies to be enclosed):					
S.No.	Name of Organization	From	To	Nature of duties	Post held	

11. Other information, if any :

Declaration:

I do hereby declare that the facts stated above and attested copies of certificates enclosed are true to the best of my knowledge and belief.

Place:

Date:

Full signature of the applicant
Contact number